

MINUTES OF THE ANNUAL MEETING OF THE NORTH DAKOTA BOARD OF PHYSICAL THERAPY

May 12, 2014

Present: Board members Terry Eckmann, Dr. Doug Eggert, Dr. David Schall, Jeanne DeKrey, Reed Argent, and Dave Relling; Executive Officer Bruce Wessman; Board Counsel Jack McDonald; North Dakota Physical Therapy Association (NDPTA) liaison Kevin Axtman;

Board President Reed Argent called the meeting to order at 9 AM Monday, May 12, 2014, at the Wheeler Wolf Law Firm office, 220 N. 4th Street, Bismarck, ND 58501-4004.

Minutes: After review, it was moved by Dave Relling, seconded by Jeanne DeKrey and passed unanimously to approve the minutes of the Board's May 13, 2013, annual meeting and the minutes of the July 24, 2013 conference call.

Concussion Course: The NDBPT sponsored a NDPTA course on concussion management. The course was held in Fargo On April 11, 2014. 33 PT's attended the course.

Complaint Process: Jack McDonald presented the new complaint process policy. He will compose a stipulated order form to be used with disciplinary actions.

Revoked or Restricted license: Bruce Wessman provided an update from the board's computer consultant. Currently, the web developer is not able to change our verification page to specifically identify licensee's that have been disciplined and may or may not have a ND license. Reed Argent will meet with the firm in person in regards to this matter.

Dry Needling: A paper from FSBPT was presented regarding a question about the use of acupuncture needles by physical therapists for "trigger point dry needling" (TPDN) being inconsistent with the United States Food and Drug Administration (FDA) requirements. The FSBPT document reiterated that use of acupuncture needles by physical therapist is consistent with the US FDA requirements.

Sale of Lists: Bruce Wessman presented the PT board with an opinion from Legal counsel that the Board is complying with Ch. 44-04-18.1, NDCC, regarding what information on licensees is or is not public and that e-mail addresses may be included in the information that is available to the public.

Audit: The board approved having Dress, Risky & Vallager, Ltd. Grand Forks complete the required audit beginning in July of 2014

Licensure Statistics: Bruce Wessman presented a table that shows progressive growth in licensees. As of May 1, 2014 North Dakota has 718 physical therapists and 164 physical therapist assistants.

Computer Consultants: Bruce Wessman presented the new contract with Albertson's consulting. This contract is effective through 2019.

New FSBPT Website: Bruce Wessman informed the board of the upgraded FSBPT member's webpage and encouraged board members to visit this site.

New FSBPT Security Procedures: Bruce Wessman shared with the board the new exam security procedure sent out by FSBPT.

Electronic Verification: Bruce Wessman presented a copy of North Dakota's new license verification form used to send to other states for purposes of endorsement. After general discussion it was moved by Jeanne DeKrey, Seconded by Reed Argent and carried unanimously to allow the North Dakota board to accept electronic verification from other states, or to have the administrative staff collect the verification from the states web page as long as this information is undated daily by that state.

Performance Evaluation Tool: Bruce presented to the board the Performance Evaluation Tool for Supervised Clinical Practice of Foreign Educated Physical Therapist. After discussion by the board consensus was reached that this might be a useful tool in the future.

Coursework Tool: After general discussion on the coursework tool versions available from FSBPT, it was moved by Jeanne DeKrey, seconded by Dave Relling and passed unanimously to accept the coursework tool corresponding to the applicants year of graduation when applying by endorsement. When applying for initial licensure by examination the candidate must meet the criteria of the most current coursework tool.

PTA as board member: Dave Relling presented information from FSBPT regarding boards with a PTA member. After general discussion, the board determined it would encourage a PTA liaison from the state chapter. However, the NDBPT felt this was a decision for the NDPTA board.

Felony and licensure: Jack McDonald, legal counsel, had responded to a question during the year regarding felony and licensure. General discussion was held for the purpose of educating the board members regarding century codes 43-26.1-13 and 12.1-33-02.1

Documentation and Medicare: Bruce Wessman presented a question concerning documentation of G-codes by a PTA. Medicare allows documentation of G-codes by a PTA. However under North Dakota law, the PT must complete the documentation for initial and discharge noted.

Financial statement: Bruce Wessman updated the board with a financial statement ending 5/1/2014. The Board directed the Executive Officer to speak with the auditor regarding setting up a reserve fund for the NDBPT.

Licensure compact: Jeanne DeKrey presented information from FSBPT regarding a licensure compact for physical therapist. The board agreed this would be something North Dakota will look into if it becomes available.

Appointment process to boards: Dave Relling presented information about the FTC v. NC Dental Board case. This case involves state action immunity and professional boards. The NDBPT reviewed the process for appointment of board members by the governor.

Resignation: Dr. Doug Eggert turned in his resignation effective June 30th 2014. He states he will no longer be practicing in the state and is moving away.

CEU question: A question was raised if a conference on Essential oils would be approved for CEU's. After general discussion it was moved by Jeanne DeKrey, seconded by Dave Schall and carried unanimously to deny CEU credit for this course.

Raise for Administrative Assistant: After general discussion regarding a pay raise for the administrative assistant it was moved by Dave Schall, seconded by Terry Eckmann and passed unanimously to approve a fifty cent raise per hour.

Election of Officers: It was moved by David Schall, seconded by Doug Eggert and passed unanimously that David Relling and Jeanne DeKrey, be elected President and Vice President respectively.

2014 FSBPT Annual Meeting: The Board designated Jeanne DeKrey and David Schall, respectively, as FSBPT-funded delegate and alternate delegate to the 2014 FSBPT Annual Meeting. The Board will fund Reed Argent to attend FSBPT's educational session. Bruce Wessman was designated to attend the 2014 FSBPT Annual Meeting as the Board's administrator. FSBPT will fund his attendance.

Next Board Meeting: The board's next meeting will be May 11,2015 at the Wheeler Wolf Law Firm, 220 N 4th St., Bismarck, ND 58501.

No further business appearing, it was moved by David Schall, seconded by Dave Relling and passed unanimously to adjourn. President Argent adjourned the meeting at 1:00 PM.

DATED: May 12, 2014

/S/ Bruce Wessman
Executive Officer NDBPT